



The Quantum Management System

Finding Philanthropists Coordinator

Volunteers & Stakeholders

Role & Responsibility

The Finding Philanthropists Coordinator is responsible for self-coordinating a team of Volunteers in working to find direct funding or free loan of equipment and resources for various promotional and other needs as required from individuals, businesses or organisations for QMS purposes (at their own expense).

The Finding Philanthropists Coordinator will source all the Volunteers themselves and coordinate each aspect as necessary – utilising the respective core help that is offered and can realistically be given by Volunteers. The Coordinator needs to collect basic information pertaining to what the Volunteers can offer – how much time they can dedicate to helping out, what areas they choose to work on. Where volunteers find individuals, businesses or organisations to come forward to offer physical resources for use the Coordinator needs to know exactly what is on offer and what the limitations are (if any), as well as responsibilities etc. Where the covering of financial expenses is being offered, the Coordinator needs to ensure that all 'exact' expenses are known prior and publicly, with all details of what such costs and expenses involved. Those offering to pay financial expenses are to pay directly themselves, at their own behest, and such expenses are not through or to anyone else or the Steering Team – they must understand that they wear the expense themselves under their own volition altruistically and charitably.

The Coordinator will not be micro-managed and will be left to take responsibility for their team in general, coordinating all aspects of their team of Volunteers involved. Coordinator's will be required to check-in once per week, and as necessary on top of this, with the QMS Steering Team to inform them of what is going on, being planned, how things are happening in regards to all that they are coordinating, and any other relevant business as the QMS Steering Team have 100% control and oversight on all matters regarding the QMS. The weekly meeting is a way of ensuring the Steering Team and Coordinators' are all on the same page and know what is going on and to stay in the loop together.

This way the QMS Steering Team can offer their thanks, gratitude and appreciation for the Coordinators' work and to all those concerned in the coordinating and volunteering process.

Finding Philanthropists Team	Coordinator/Facilitator:
Volunteers to find funding for technological concerns	Finding technological experts and/or organisations who would offer services or fund necessary concerns
Volunteers to find funding for leaflets, flyers, banners, flags etc.	Finding businesses, printers etc. who may offer to waive costs, or of person's willing to finance the costs directly
Volunteers to find funding for print media – local, national	Finding businesses, or other individuals who may offer to take on and finance such costs directly
Volunteers to find persons or organisations who would fund the hiring of or loan for free the use of audio, staging and other equipment	Finding of businesses or individuals willing to loan or lend equipment at their own expense, or those who would take on and finance such costs directly
Volunteers to find persons or organisations who would cover fees and expenses for public liability, insurances etc. in regards to public events	Finding businesses or individuals who would be willing, at their own expense, to take on such expenses and costs directly
Any other expenses as yet unknown, which come around	Finding businesses or individuals who would be willing, at their own expense, to take on such expenses and costs directly

- Additional Coordinator and Volunteer roles may become evident or expanded as the journey progresses – these will be advertised as necessary.